

Equipment Loan Contract

- The borrower takes full responsibility for the equipment and all its components.
- Equipment may be borrowed for a period not exceeding 1 week, and cannot be renewed.
- Tablets (iPads) can only be borrowed twice by the same patron.
- If any equipment or components are late, the borrower will be charged late fees until the equipment is returned. Late fees must be paid upon return.
- If equipment is damaged or lost, the borrower is responsible for any and all cost of repair or replacement of equipment. The loss or damage of any equipment must be immediately reported to staff.
- Information and user files stored on equipment must be removed prior to returning the equipment.
- Staff is not responsible for performance of the equipment during the lending period.
- Should equipment cease functioning, malfunction or generally appear to be working improperly, it is the responsibility of the borrower to report such problems to the staff.
- The borrower will not change or modify equipment or any of its components including installation/de-installation of software, unless granted by staff.

Staff reserves the right to revoke the privilege of borrowing if it has been determined that this privilege has been abused. It is the decision of the revoking CAP Site to reactivate a user's privilege for borrowing.

'I, the undersigned, understand the above and agree to all the rules and regulations regarding borrowing equipment from the Nova Scotia Community Access Program'

(Print name)

(Date)

(Signature)

(Equipment type)

(Phone number)

(Serial number)

(CAP Site location)

(Date returned)